



Board of Health of the Canton City Health Department

Regular Meeting

Monday, November 25, 2013

@ 12:00pm



Public Health
Prevent. Promote. Protect.

MEETING MINUTES

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, November 25, 2013 at 12:04pm with a quorum present.

Members Dr. Hickman, Dr. Fiorentino and Mrs. Snell were present. Mr. Schott was excused.

Approval of Minutes of Meeting Held October 28, 2013

Mrs. Snell moved and Dr. Fiorentino seconded a motion to approve the minutes of the regular meeting held October 28, 2013. Motion passed unanimously.

Approval of List of Bills Totaling \$56,522.73

Dr. Fiorentino moved and Mrs. Snell seconded a motion to approve the list of bills totaling \$56,522.73. Motion passed unanimously.

Consideration of Executive Session

There was no executive session.

Personnel

- a. Mrs. Snell moved and Dr. Fiorentino seconded a motion to appoint Christi Allen as the Deputy Registrar as of November 25, 2013. Motion passed unanimously.
- b. Dr. Fiorentino moved and Mrs. Snell seconded a motion to adjust Debbie Mazzocca salary effective November 25, 2013 to \$42,137.00. Motion passed unanimously. Mrs. Mazzocca was the temporary Deputy Registrar.
- c. Mrs. Snell moved and Dr. Fiorentino seconded a motion to approve the completion of Ron Jones probationary period effective November 26, 2013 with a pay increase to \$47,858.00. Motion passed unanimously.

Approval of Recommendations of the Hearing Officer for Hearings Held on November 25, 2013

Dr. Fiorentino moved and Mrs. Snell seconded a motion to approve the recommendations of the hearing officer for hearings held on November 25, 2013. Motion passed unanimously.

Consideration of Resolution 12-2013 Auditor Certification – Abatement of Public Nuisances

Dr. Fiorentino moved and Mrs. Snell seconded a motion to approve resolution 12-2013 Auditor Certification – Abatement of Public Nuisances totaling \$7,585.54. Motion passed unanimously.

Consideration of approval of the Agreement Addendum in the amount of \$3,265.48 for Planned Parenthood of Greater Ohio (HIV Grant Funds)

Mrs. Snell moved and Dr. Fiorentino seconded a motion to approve the Agreement Addendum in the amount of \$3,265.48 for Planned Parenthood of Greater Ohio (HIV Grant Funds). Motion passed unanimously.

Consideration of approval of the Agreement Addendum in the amount of \$11,303.78 for New Philadelphia City Health Department (HIV Grant Funds)

Dr. Fiorentino moved and Mrs. Snell seconded a motion to approve the Agreement Addendum in the amount of \$11,303.78 for New Philadelphia City Health Department (HIV Grant Funds). Motion passed unanimously.

Consideration of continued service with Day's Lawn Care for snow and ice removal

Mrs. Snell moved and Dr. Fiorentino seconded a motion to continue service with Day's Lawn Care for snow and ice removal. Motion passed unanimously.

Consideration of continued service contract with Casnet for bi-annual service of Vital Statistics microfiche machine

Dr. Fiorentino moved and Mrs. Snell seconded a motion to continue a service contract with Casnet for bi-annual service of Vital Statistics microfiche machine. Motion passed unanimously.

Consideration of contract with the Ohio Department of Health for Hepatitis C counseling and testing

Mrs. Snell moved and Dr. Fiorentino seconded a motion to contract with the Ohio Department of Health for Hepatitis C counseling and testing. Motion passed unanimously.

Approval of Resolution 11-2013 to Amend a Schedule of Fees for Food Protection Licenses, second reading

This is the 2nd of 3 readings. Dr. Fiorentino moved and Mrs. Snell seconded a motion to approve the amended schedule of fees for food protections licenses. Motion passed unanimously.

Approval of Out of District Travel

- a. Request approval for Dana Hale, Staff Nurse III, for travel on 12/2 & 12/3/2013 for the Public Health Nursing Section Conference in Dublin, Ohio at a cost not to exceed \$199.91 (1001 303001).
- b. Request approval for Diane Thompson, Director of Nursing, for travel on 12/2 & 12/3/2013 for the Public Health Nursing Section Conference in Dublin, Ohio at a cost not to exceed \$185.91 (1001 303001)

Dr. Fiorentino moved and Mrs. Snell seconded a motion to approve the above out of District travel expense. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Dr. Chong had no additional comments from his written report.
- b. Nursing/WIC – Dana Hale had not additional comments from Diane Thompson's written report.
- c. Laboratory – Jim Ames had no additional comments from his written report.
- d. OPHI/Surveillance – Christina Henning had no additional comments from her written report.
- e. Environmental Health – Marks Adams had no additional comments from his written report.
- f. Air Pollution Control – Terri Dzienis had no additional comments from her written report.
- g. Fiscal – Leigh Page has no additional comments from her written report.
- h. Health Commissioner – James Adams provided his written report at the meeting.

Mrs. Snell moved and Dr. Fiorentino seconded a motion to approve the above division reports. Motion passed unanimously.

Other Business

Terri Dzienis reminded everyone that the winter party is on Saturday, December 14, 2013 at 6:30pm.

Announcement of Next Meeting: Monday, December 16, 2013

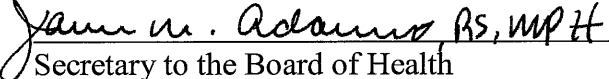
The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, December 16, 2013 at 12:00pm at the Canton City Health Department.

Adjourn

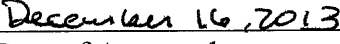
Dr. Fiorentino moved and Mrs. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 12:29pm.



President of the Board of Health



Secretary to the Board of Health



Date of Approval